

**Landlord/Agent Identification Form**

***Instructions:** This form provides us with a permanent record of your name, address, etc. and saves you time by avoiding the necessity of providing identifying information to us each time you submit a request for services. You only need to submit this form the first time you request services and when any of the information on the form changes. Retain the original of this form without writing on it. Make a photocopy, fill out the photocopy, and submit the filled-out copy to Scott Law Firm (SLF) the first time you request legal services and whenever the information you previously provided is changed.*

Landlord or Agent's Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Office phone \_\_\_\_\_ Home phone of contact person \_\_\_\_\_

Cellular phone \_\_\_\_\_ Pager \_\_\_\_\_

E-mail address (standard Internet format) \_\_\_\_\_

Type of entity of landlord or agent:

- Sole proprietorship (individual ownership)
- General Partnership \*
- Limited Liability Partnership (LLP) \*
- Limited Partnership \*\*
- Limited Liability Company (LLC)
- Corporation

\* If your entity is a General Partnership or Limited Liability Partnership, list the names of all partners \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*\* If your entity is a Limited Partnership, state the name of its General Partner \_\_\_\_\_

If your entity was organized in a state other than Missouri, indicate the name of the state \_\_\_\_\_

Below, list all rental properties you own and/or manage. Make additional copies of this page if sufficient space is not available.

Description of Property	Address of Property	Indicate if you own or manage
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